

Kaizen Event at **Priority Envelope** Nevada, Iowa

Each year Priority Envelope performs several TPM (Total Productive Maintenance) Kaizen (Continuous Improvement) events within the production area. These events are a highly structured team process for updating equipment

and making it new again. Once a piece of the Inspect of equipment is designated as the target, a team is assembled of associates from various departments throughout the organization. The team has one to three weeks to complete the event during which time the member's only responsibility is to the project. Early morning team meetings, working lunches and long hours are the norm during this time.

Goals are set prior to the process to gauge the improvements through scope sheets and Lean Manufacturing methodologies. In July our Kaizen team spent three weeks making our Agua line new again. Kaizen events are part of Priority

Envelope's Total Quality Management to maintain our commitment to quality products and "to be our customers' best supplier."

We team up with a few of our sponsors and suppliers (i.e. W+D, Multi Plastics, etc.)

> to ensure that Continuous Improvement remains as the focus of our success. We invite our sponsors to participate in and learn from our efforts.

Priority Envelope provides innovative, top quality, affordable print services in areas, envelope 1291102 03 printing, window envelopes, custom envelope products such as extend-a-lope, bangtails and a variety of promotional envelope applications. We offer 100% "Green" printing and we are FSC and SFI Certified. Priority Envelope operates under the premise that each of its divisions has a distinct

core competency as its focus, allowing them to

exceed our customer's expectations.



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L to R: Randy Lewis, Dan Trowbridge, Paul Hallberg, Mark Block, Cory Willson, David High, Joan Stone, Larry Peter, Tessa Armstrong, David Baxter, Gretchen Houser, Doug Anders.